

**U.S. Embassy Moscow**  
**Immigrant Visa Unit**  
21 Novinsky Boulevard, Moscow 123242  
(nearest metro stations: Smolenskaya,  
Barrikadnaya, or Krasnopresnenskaya)

e-mail: [consulmo@state.gov](mailto:consulmo@state.gov)  
website: <http://moscow.usembassy.gov>

**ON THE DAY OF YOUR INTERVIEW:**

1. Go through the Consular Section entrance to the Embassy (on Novinsky Boulevard).
2. Provide your **IV Delivery Confirmation** letter to the representative in the waiting room. You will then be directed to the Immigrant Visa waiting room, where you should **HAND THE INTERVIEW LETTER FROM NVC** to the consular assistant at window **#1 or #2**.
3. After you have checked in with the consular assistant, please take a seat in the Immigrant Visa waiting area. You will be called for your interview on the loudspeaker.

- **Children** immigrating with you must also be present at the interview.
- We encourage petitioners who have filed for spouses or fiancé(e)s to appear at the interview. Aside from petitioners, however, no one may accompany adult applicants into the Embassy's visa waiting room.
- **Visa delivery.** Prior to your appointment date, you must go to [www.ustraveldocs.com/ru/](http://www.ustraveldocs.com/ru/) to register and arrange for delivery; see information below.
- **Tickets.** Do not to buy tickets or make travel arrangements before you receive a visa.
- **Fingerprint scanning.** U.S. Embassy Moscow collects ten fingerprints as a part of the application process for all immigrant visa applicants over the age of 14. Please reschedule the interview date if your fingers have any cuts or wounds.
- **Payment.** **UNLESS ALREADY PAID BY THE PETITIONER TO NVC**, the applicant must pay the immigrant visa application fee (see [http://travel.state.gov/visa/temp/types/types\\_1263.html](http://travel.state.gov/visa/temp/types/types_1263.html)) **ON THE DAY OF THE INTERVIEW**, only **AFTER** an Embassy employee instructs you to do so. The Embassy accepts dollars and rubles. Credit cards are not accepted.

- Please read these instructions before the interview and follow them carefully. **UNLESS ALREADY SUBMITTED TO NVC BY THE PETITIONER**, bring all of the documents (originals/copies/translations) listed below **ON THE DAY OF THE INTERVIEW**.
- All documents not written in English or Russian must be accompanied by certified translations. The translation must include a statement signed by the translator stating that the translation is accurate and the translator is competent to translate. In addition, U.S. Embassy Moscow requires that all Russian police certificates and military records be translated into English; these translations not need to be certified.

### **DOCUMENT LIST:**

**(Should be prepared for EACH family member immigrating with you if not previously submitted to the National Visa Center.)**

1. Biographical DS-260,\* must be filled out and submitted online. Print the DS-260 confirmation page and bring this page to your interview. For instructions on how to complete the form, you can visit [State Department's Travel website](http://travel.state.gov/visa/fees/fees_3272.html) and <http://moscow.usembassy.gov>.
2. Travel passport: original and a photocopy of the information page with the photo. The passport should be valid for at least 60 days beyond the visa validity period. Typically, an immigrant visa is valid for 6 months.
3. Birth certificate: original and photocopy.
4. Marriage certificate: original and photocopy. For married couples, bring a copy for each spouse.
5. For those previously married: Divorce certificate and/or death certificate for EACH previous spouse: original and photocopy.
6. Every applicant over 16 years of age must submit a police certificate (original and English translation) from his or her country of current residence in **ALL names (including maiden name)** as well as with **ALL dates of birth that he or she has used**. A Russian police certificate must contain references to **EACH place** (subject to the jurisdiction of the Russian Federation) in which the applicant lives or has lived for more than six months since his or her 16<sup>th</sup> birthday or must indicate that the applicant's name(s) has been checked against the Russian Ministry of Internal Affairs (MVD) central database. This includes localities where an applicant lived during university studies. If the applicant was serving in the military, he or she should bring the certificate from the local draft board. **If an applicant has lived abroad for more than one year after the age of 16, a police certificate must also be submitted from that country. If an applicant is a national of another country and has lived in that country for over six months after the age of 16, he or she must obtain a police certificate from that country as well.** Detailed information on how to obtain a police certificate may be found at: [http://travel.state.gov/visa/fees/fees\\_3272.html](http://travel.state.gov/visa/fees/fees_3272.html).
7. For males 18-45 years old: Military records: original, photocopy, and English translation.
8. Your medical exam results in a sealed envelope. The medical exam must be conducted by one of the Embassy's panel physicians; see additional information below. It takes approximately two days to process the results of the medical exam. For more information, please contact one of the panel physicians directly.
9. TWO COLOR NON-GLOSSY FULL-FACE photos (50x50 mm) for the visa. The eye level should be between 28mm and 35mm from the bottom. Do not wear hats or glasses when taking the picture. (Two additional pictures will be required for the medical examination.)
10. Immigrant visa application fee; see [http://travel.state.gov/visa/temp/types/types\\_1263.html](http://travel.state.gov/visa/temp/types/types_1263.html) for details.
11. **From the U.S. citizen or lawful permanent resident petitioner:**
12. Affidavit of Support: Form **I-864, ORIGINAL ONLY**. If the petitioner is using income from a household member to qualify, the household member **MUST** complete **Form I-864A, ORIGINAL ONLY**.
13. Copy of original, signed tax returns for the last year (both **W-2** and **1040**). If tax return copies are unavailable, provide transcripts from the IRS.

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\*Diversity visa applicants (DV) and fiancé(e) visa applicants (K1, K3) continue filing DS-230, part 1 and 2.

## Medical Appointment Information

*The medical examination must be conducted before the immigrant visa interview at the **INTERNATIONAL ORGANIZATION FOR MIGRATION (IOM)**, the only panel physician facility authorized to conduct such examinations in Russia. When you go to a clinic, please bring the following: 2 color pictures 5X5 cm in size, your travel passport, and an extract from of medical history with the list of vaccinations you have received. The document should include a doctor's signature and stamp.*

For information on vaccine requirements, please visit [this website](#).

The results of the examination must be submitted to the Embassy at the interview in a *sealed envelope*. Please refer all questions about medical appointments and the examination directly to the clinics. The cost of the medical examination does not include the cost of vaccination and the cost of preparing the vaccination certificate.

### **INTERNATIONAL ORGANIZATION FOR MIGRATION (IOM)**

#12, 2nd Zvenigorodskaya, 1st entrance; Moscow, metro: "Ulitsa 1905 goda"

Appointment should be scheduled by phone: (495) 797-8723

- **Appointment hours:** Mon-Thu 8:30 a.m. – 5:30 p.m.; Fri 8:30 a.m. – 4:15 p.m.

(Those who come before 10 a.m. may obtain the results on the same day)

- **Cost of medical examination:** not higher than the ruble equivalent of \$ 175 (adults) and \$120 (children under 15 years old).

*Attention: if you are charged higher prices than those listed here, please inform the Immigrant Visa Unit at the American Embassy.*

# IV Delivery Confirmation Page

## How to Get Your Visa

If your visa application is approved, we will put your visa in your passport and send the completed visa packet and passport to you by Pony Express courier at no extra charge. Prior to your appointment date, you must go to [www.ustraveldocs.com/ru/](http://www.ustraveldocs.com/ru/) and follow the steps to register and arrange for delivery of your visa and documents. Please do this for ALL applicants that will be applying for a visa (including children).

**Please register your delivery location BEFORE going to your interview.** If you do not, there may be a delay in the return of your visa.

After completing the visa delivery registration at [www.ustraveldocs.com/ru/](http://www.ustraveldocs.com/ru/) you should **PRINT** out the **IV Delivery Confirmation** page that contains a computer-generated barcode and **BRING IT** with you to the interview. If you do not, there will be a delay in the return of your visa.

## Contact Information

General information on visa-related matters is available on the Embassy's website at <http://moscow.usembassy.gov/ivisas.html>

General e-mail inquiries may be addressed to [consulmo@state.gov](mailto:consulmo@state.gov). Please note that due to the large number of inquiries, you may not receive an immediate reply.